

Forest Charter School

Monthly Charter Council Meeting Minutes—September 15, 2015

5:30 p.m. Regular Session
470 Searls Avenue
Nevada City, CA 95959

Council Members:

Dan Thiem, Chair
Katia Hull, Parent Representative
Kaleen Ojeda-Chatigny, Parent Representative
Jean Watson, Parent Representative
Ruthanne Buckley, Community Rep., Vice Chair
Davia Pratschner, Student Representative
Dave Stanger, ST Representative
Alex Torres, ST Representative
Nancy Nobles, Secretary

Minutes

Present: Dan Thiem, Dave Stanger, Alex Torres, Jean Watson, Kaleen Ojeda-Chatigny, Peter Sagebiel, Debbie Carter, Paul Simoes, BJ Hatcher, Janice Eggers and Nancy Nobles

Absent: Davia Pratschner and Katia Hull

- 1. Call to Order: 5:35**
- 2. Pledge of Allegiance**
- 3. Action: Approval of Minutes of August 25, 2015**

Dave Stanger made the motion to accept the Minutes with change (remove Gina Holbrook's name).
Kaleen Ojeda-Chatigny seconded.

Ayes: Dan Thiem, Ruthanne Buckley, Jean Watson, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

- 4. Action: Adoption of the Agenda**

Alex Torres made the motion to approve the agenda. Ruthanne Buckley seconded.

Ayes: Dan Thiem, Ruthanne Buckley, Jean Watson, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

5. Discussion: Other

Nothing to report.

6. Information: Budget—Debbie Carter

Debbie reviewed the Cash Flow. She explained that it reflects the HSA insurance expenses provided to the FCS employees and the technology upgrades that have been put in place.

7. Information/Action: Honoring Process for Retiring Staff—Alex Torres

Alex explained to the Council that the process to honor retiring staff would include ALL staff. She added that it would be helpful if the Director could personalize the letter; starting with a 'standard' letter set-up. Peter said he would draft a letter and bring it to the Council in November for review. Debbie will add the letter to the check out list for staff that is leaving.

8. Information: Student Achievement—BJ Hatcher

BJ reported that the CAASPP scores had been released. He shared a chart showing FCS's scores in comparison to State/County/NCSOS scores. BJ and Peter felt the scores reflected the type of students at FCS and that we don't 'teach to test.' Peter added that many younger students struggled with the typing. STs and parents will be encouraged to work with students on key board skills. Peter concluded by saying it will take awhile for schools to adjust to the new testing.

BJ reported on the current status of the CAHSEE exams. SB 725 passed in the Senate and the Assembly and is on the Governor's desk to be signed. The bill cancels testing for the next three years, gives a reprieve to California students who were blocked from graduating high school this year when the state canceled its required exit exam and is retroactive to the 2002-03 school year. Past FCS students who were unable to pass the CAHSEE will now receive their diplomas.

9. Information: LCAP Update —Peter Sagebiel, Debbie Carter

Peter explained to the Council the FCS Local Control Accountability Plan (LCAP) update will be a monthly agenda item. The LCAP will focus on various data such as: drop out numbers, graduation rates and attendance. Peter added that the K-8 Benchmarks are up and going well.

10. Information/Action: Director's Evaluation Resolution and Committee—Dan Thiem

Dan asked the Council to approve the Director's Evaluation Resolution that outlines the creation of and duties of the committee.

Ruthanne Buckley made the motion to approve Director's Evaluation Resolution. Kaleen Ojeda-Chatigny seconded.

Ayes: Dan Thiem, Ruthanne Buckley, Jean Watson, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

Dan explained the process of the evaluation and asked for volunteers to sit on the 2015/16 Director's Evaluation Committee. Dave Stanger and Jean Watson volunteered; as Council Chair, Dan

Thiem will also be on the committee. BJ Hatcher volunteered to help with gathering information, etc. as he has the past two years.

Jean Watson made the motion to approve Director's Evaluation committee. Alex Torres seconded.

Ayes: Dan Thiem, Ruthanne Buckley, Jean Watson, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

11. Information/Action: New Office Position Hire—Debbie Carter

Debbie asked the Council to approve the new FCS hire of Shawn Flynn for an office support position. The position will include PO's, field trips, phone back-up and general office support.

Dave Stanger made the motion to approve the new FCS hire. Ruthanne Buckley seconded.

Ayes: Dan Thiem, Ruthanne Buckley, Jean Watson, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

12. Discussion: Home School Budget—Peter Sagebiel, Debbie Carter

Peter and Debbie opened a discussion with the Council about possible changes to the home school student budget.

13. Information/Action: A & B may be considered for Consent Agenda –Debbie Carter

Dave Stanger made a motion to approve the consent agenda. Ruthanne Buckley seconded.

Ayes: Dan Thiem, Ruthanne Buckley, Jean Watson, Alex Torres and Dave Stanger.

Nays: None

Abstain: Kaleen Ojeda-Chatigny

14. Information: Director's Update –Peter Sagebiel

- **2015/16 Enrollment:** 701; new enrolls continue to come in.
- **2015/16 Classes (Block & Co-op):** All classes are underway; smooth beginning for all of the learning center classes.
- **NCOE Presentation:** Peter attended this yearly presentation last week; it is a good time to share FCS's school, structure and what's new.
- **Safety Training/Drills:** Chris Espedel, the safety and school climate coordinator from the NCSos, gave a presentation to the staff at the September staff meeting regarding the three stages of lock down procedures; FCS will be conducting safety drills in October at the three learning centers.
- **CPS Training:** A new Mandated Reporter training; the entire staff is participating in this online training to be completed by Friday, September 18, 2015.
- **Health/Safety Corner (Website):** This is a new addition to the website; valuable resources for families.
- **Other:** Nothing.

15. Discussion: Future Agenda Items

- Foundation Report (as needed)
- Energy Plan Update (as needed)***October
- One-Time Funds (as needed)
- Action Plan Update (as needed)***October
- Staff Job Description
- Update Sierra College Policy
- Draft Letter for Retirees (Peter)
- Enrollment Synopsis/Home School Budget (Debbie, Peter)

16. Information: Reminder of Future Meetings

2015: 10/20; 11/10**; 12/15

2016: 1/19; 2/23**; 3/15; 4/19; 5/24**; 6/7

****Budget Meetings**

17. Action: Adjourn at 6:42 p.m.

Dave Stanger made the motion to accept the Minutes with change. Kaleen Ojeda-Chatigny seconded.

Ayes: Dan Thiem, Ruthanne Buckley, Jean Watson, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

Respectfully submitted:

Nancy Nobles, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Ruthanne Buckley, Vice Chair

Date